

**MINUTES OF THE ELM RIVER TOWNSHIP BOARD MEETING
MARCH 31, 2014**

The regular Elm River Township monthly board meeting was called to order at 7:06 p.m. by Supervisor Hagan. Member present were Treasurer Lisa Saatio, Trustee John, Kelly, Trustee Richard Trudgeon, and Supervisor Shawn Hagan. Absent Clerk Robert Sibilsky.

AGENDA: Motion to approve the agenda as presented:

MINUTES OF FEBRUARY 24, 2014 MEETING: The minutes of the February 24, 2014 meeting were read and approved. Motion to approve: Kelly/Trudgeon, all voted aye.

TREASURER'S REPORT: Treasurer Saatio gave the report with bank balances as follows: River Valley Bank \$31,078.44, Superior National Tax \$276,851.28, Superior National General \$13,175.21, MI Class Acct \$23,379.72. Paying bills in the amount of \$11,450.87, and payroll of \$5,274.36. The checks have to be sent to Bob in Arizona to be signed and sent from there. Motion to approve: Richard/Hagan, all voted aye.

BUDGET TO ACTUAL REPORT: Adjustments between line items that were under budget moving to allow for the items that were over budget. Budget is attached with highlighted changes. Motion to approve: Trudgeon/Kelly, all voted aye.

ASSESSOR REPORT: Nothing new. Board of Review held March 10th, and 13th with 13 cases being heard. Next round in July.

CORRESPONDENCE: None.

OLD BUSINESS: Annual audit (by state suggestion) letter received. Financial support by Rukkila, ending date not known at this time. Brenda had questions, done and moved to Lansing. Debbie Bradford meeting again to finalize reports. Have to make sure all totals match, April 19th, 2014.

Door repair, Lisa came on March 10th before work and noticed that outer pane of glass was shattered, not sure if it was from the cold and door being slammed. Called DMC and he came that same day and replaced it. Looking like the screens on some of the window will also need to be replaced.

NEW BUSINESS: Meeting schedules for up coming year, 6:30 p.m. instead of 7:00p.m. Dates should be good, if changes needed will give at least 18 hour notice. BOR set by the state. Planning Commission meetings on hold for now. Motion to approve: Saatio/Kelly, all voted aye.

Auto Pay-monthly bills, UPPCO can be paid before the due date and avoid late fees and interest. UPPCO has been sold. Clerk to do that, green light for Lisa to go ahead. Motion to approve: Trudgeon/Kelly, all voted aye.

Pause in meeting 7:30 p.m. for Supervisor to pull some paperwork.

Reconvened:

Resolution for board members salaries-Non board
\$75.00 a day, \$50.00 1/2 a day, and \$25.00 MTA
Maintenance from \$10.00 to \$10.25
Election Board from \$10.00 to \$10.25
BOR \$100.00 a day, \$60.00 1/2 a day, \$50.00 MTA
Deputy Clerk from \$10.00 to \$10.25, and \$50.00 a meeting
Liquor Inspector \$140.00 a month
Planning Commission \$50.00 a meeting
Motion to approve: Kelly/Trudgeon, all voted aye.

Supervisor \$500.00 a month, \$6,000.00 annual. Motion to approve: Kelly/Saatio, all voted aye.

Treasurer \$500.00 a month, \$6,000.00 annual. Motion to approve: Kelly/Saatio, all voted aye.

Trustee \$100.00 a month, change to \$110.00 a month, \$1,320.00 annual. Motion to approve: Saatio/Trudgeon, all voted aye.

Clerk \$450.00 a month, change to \$500.00 a month, \$6,000.00 annual. Motion to approve: Trudgeon/Hagan, all voted aye. Reason for the change in clerk, as there will be changes in the position.

Fire operating ended 2013 millage .975 April, May up to 1 mill, have to make sure it gets on the ballot in August. Bob will need to see John Partanen.

PLANNING COMMISSION: On hold

FIRE DEPARTMENT UPDATE: Mike Sabo, Fire Department went to the Coast Guard ice rescue training.

ROAD COMMITTEE UPDATE: Richard Trudgeon a lot of frost.

PAYMENT OF BILLS: \$11,458.70 in monthly bills, \$5,274.36 in payroll. Motion to accept: Kelly/Trudgeon, all voted aye.

CITIZENS COMMENTS: Mike Sabo regarding liquor inspecting going down, revenue coming down \$140.00 a month? Also asked about bills, said would get with Lisa after the meeting.

Joe Siller regarding tax account balance so high, balances per Lisa are as of the end of February, which was the end of tax collections. Also would like a copy of the budget and Shawn said once all the numbers are inserted they can give a report. Joe said Thank you for taking care of the deputy clerk issue.

Rich Pirhonen regarding the one (1) mill collected, truck, equipment, and interest. Where did that get messed up-fund? Shawn, once the audit gives the final numbers we will have a good starting point. As for the 1 mill, we can't collect more than needed on a debt

services millage. Further details can be better explained by the county folks, John Partanen, Treasurer Beattie, or the County Clerk. Maybe find some other way we can pay it down more. Again, once the audit is back from the State, we'll have balances going forward.

BOARD COMMENTS: Saatio, Kelly, and Trudgeon no comments. Shawn regarding Debbie Maki taking that position to assist Bob, she still stands as the most knowledgeable person in the township to do the job. She stepped down on her own.

NEXT MEETING: Thursday, April 24, 2014 at 6:30 p.m.

ADJOURNMENT: Motion Hagan/Trudgeon, all voted aye.

Sherri Brandt, Minute Recorder

Shawn Hagan, Supervisor