

**ELM RIVER TOWNSHIP 'SPECIAL' MEETING  
JULY 8<sup>TH</sup>2013**

The Elm River Township Board held a special meeting on July 8, 2013 with board member present Shawn Hagan, Richard Trudgeon, John Kelly, Lisa Saatio, and Bob Sibilsky. The purpose of the meeting was to Review Finances with Rukkila, Negro, and Associates and interview candidates for the janitorial position in the township facilities.

**AGENDA:** motion to approve. Saatio/ Trudgeon all voted aye..

Deb Bradford presented two reports one 3-31-13 and one for 6-30-13. Procedures and relationship to BS&A system were reviewed along with the individual functions in the accounting process.

All funds balance.

All budget approvals are to be approved on an activity level basis.

**QUESTIONS FROM AUDIENCE:**

Rick Baumler questioned fire truck balance is \$40,535.00

John Reynolds verified balance of current funds with Deb Bradford.

Joe Siller question why the audit took so long, Deb indicated schedule conflicts and software knowledge, issues as primary delays.

The Board expressed their thanks for the work Deb and Lisa did.

**JANITORIAL INTERVIEWS:**

Two candidates applied for the position: John Reynolds and Jeff Veum  
The two candidates were interviewed and rated by the board members. The most points were received by Jeff. The board awarded him the contract effective immediately.

**BOARD COMMENTS:** NONE

**NEXT MEETING: July 22,2013 7:00 p.m.**

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Robert, L, Sibilsky, Clerk

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Shawn Hagan, Supervisor