

**MINUTES OF THE ELM RIVER TOWNSHIP BOARD MEETING
FEBRUARY 25, 2013**

The regular Elm River Township monthly meeting was called to order at 7:00 p.m. by Supervisor Hagan. Members present were Shawn Hagan, Richard Trudgeon, Lisa Saatio, John Kelly and Robert Sibilsky. Assessor John Botto was also present.

AGENDA: Motion to approve: Trudgeon/Saatio, all voted aye.

MINUTES OF JANUARY 21, 2013 MEETING: The minutes of January 21, 2013 were read and approved as corrected. Motion under the meeting with the Treasurer/Rukkila should be corrected to read audit fee estimate at \$8000.00 to \$11,600 instead of \$6000 as originally reported. Motion: Saatio/Hagan, all vote aye.

TREASURER'S REPORT: The Treasurer's report was given by Treasurer Saatio. Bills being paid this month amounted to \$10,922.74. Bank balances were: SNB Gen Fund \$72,614.52, SNB Tax Acc't \$213,842.90, River Valley Savings \$65,920.72. Motion to approve: Sibilsky/Kelly, all voted aye.

BUDGET TO ACTUAL REPORT: The budget is still a work in progress. We are working with Debbie Bradford of Rukkila/Negro to review the Fire Truck Fund. Deb Bradford took jump drive of our BS&A accounting data and is reviewing as a part of our audit. Illness in her family has forced a delay in her progress. A sample balance sheet was provided the Township Board.

Shawn was working with John Reynolds to firm up the budget for 2013.

ASSESSOR'S REPORT: John Botto reported of 587 residential properties, 393 Assessment and Tax Value notices were sent for 2013. Board of Review meeting is scheduled for March 5 at 6:00 p.m. Appeals meetings are scheduled for the 11th and 12th of March: Monday the 11th at noon-3p.m. and 6-9 p.m., and Tuesday the 12th from 9.a.m. to noon and 6-9 p.m.

John Partanen signed off on our reappraisal at the County.

CORRESPONDENCE:

BP GAS STATION: Letter from Jack Reiss requesting someone to contact the bank or real estate company to more clearly mark the station as closed. The current condition reflects poorly on our community. It is attracting visitors off the highway and trails negatively.

BUREAU OF CONSTRUCTION CODES: March 28, 2013 the Bureau will be having a code hearing related to Part 7 Plumbing code. The proposed rules will be published in the March 1, 2013 Michigan Register.

FIRE DEPARTMENT PREMIUM BREAKDOWN

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Hannula Agency, Inc. provided a premium breakdown of insurances for the Township and the Fire department. Total insurance premium is \$6731.00. The Fire Dept is accountable for \$4459.00.

MTA Meeting: Thursday night the local MTA is scheduled for Franklin Township at 7:00 p.m. Board members are encouraged to attend.

OLD BUSINESS

KEYLESS ENTRY:

DMC Contracting was installing the keyless system for our main entries.

BOARD OF REVIEW ALTERNATE:

MTA advised us of an inquiry about eligibility of people on the Board of Review. Our current correct slate of members is as follows:

Sherri Brandt 2yrs from 01-01-13

Richard Krupp 2yr from 01-01-13:

Alternates: Jim Plutchak 2yr from 01-01-13

Ray Saatio 2yr from 01-01-13

Bill Meier 2yr from 01-01-13

Motion: Hagan/Trudgeon, all voted aye

ICE RINK: Supervisor Hagan indicated the ice rink was currently being used by residents and 4-H, with the anticipation of two or more remaining weeks to the season.

NEW BUSINESS:

BS&A PAYROLL SYSTEM:

Treasurer Saatio and Clerk Sibilsky are working with the BS&A people to implement the installed Payroll System. The System is to be tried in March. We are continuing to work with Rukkila and will review their proposal to do the payroll with them as an alternate option.

PLANNING COMMISSION: No Action

FIRE DEPARTMENT UPDATE:

Chief Reynolds requested that the Treasurer and Clerk code the bills for the Fire Dept. The Fire Department is required to sign off bills.

Chief Reynolds requested the Board to investigate the possibility of adding onto the building for storage of the new white pickup. Clerk Sibilsky indicated a previous study that was attempted by UP Engr. He was going to try to locate for future study.

Chief Reynolds asked to have their entrance door made keyless. Clerk Sibilsky was contacting DMC to initiate.

Ten members of the Fire Department are trained in River and Lake Rescue.

ROAD COMMITTEE: No Action

PAYMENT OF BILLS: Motion to pay bills totaling \$10,922.74: Hagan/Trudgeon, all voted aye.

CITIZEN'S COMMENTS:

Rick Baumler requested info on Rukkila audit contract price. The amount was clarified by Clerk Sibilsky, Trustee Kelly and Supervisor Hagan.

Michigan Broadband Services invoicing was clarified.

Mike Sabo was checking on extinguishers recharge payments.

BOARD COMMENTS:

Lisa Saatio indicated she would be attending County Treasurer's meeting tomorrow night

NEXT MEETING: March 18th Budget 6:00 p.m. Board 7:00 p.m.

ADJOURN: Motion: Saatio/Kelly, all voted aye.

Robert L. Sibilsky, Clerk

Shawn Hagan, Supervisor